

**The Church of the Epiphany
Vestry Meeting Minutes
Meeting Date: September 9, 2008**

The meeting opened at 7 PM with prayer time, followed by the vestry prayer.

Vestry Members Attendance: Present (P), Excused (E)

Black, Murray	P	Mentzer, Steve	P
Cummings, Ross	E	Morris, Ralph	E
Edmunds, Gin	E	Pantzer, Larry	E
Ellis, Lisa	P	Reed, David	E
Fetzer, Bill	E	Ticer, John	P
Holmes, Kevin	P	Welch, Jan	P

Also present: Father Robin, Father Luke, Scott Reiter, Robbie Pruitt and Babette Arnold.

Approval of Minutes: The approval of minutes of the vestry meeting of August 12, 2008, were tabled until subsequent meeting due to a lack of quorum.

Guest Report - Robbie Pruitt:

Robbie presented his methodology for organization of the youth program. Robbie uses his calendar as a journal to record events and then uses these as well as the school and church calendars as a reference for planning. Every activity has a 3 ring binder with all of the pertinent information, including After Action reports, attendance records, brochures, etc. This can be used by interns as a guide for planning and executing the event. These procedures greatly facilitate the planning process, enabling more time for fellowship and discipleship with the youth. Robbie pointed out that he does not continue programs if they prove ineffective. Robbie also provided his Youth Calendar for this school year listing Youth events.

Treasurer and Finance Committee Report – Scott

See handout. We spent \$108,033 in the month of August and are on budget. Legal funds: we are in arrears by \$10,344 with more expenses to come. Attendance is increasing, with the highest level of giving for this year. Restricted funds are now listed in the budget report to provide more visibility. Net assets are \$387,860; the cutoff for concern is \$300K. It was suggested that the congregation be reminded that the Great Commission ends this December, since the budget is based upon both plate and Great Commission. Approval of the Finance report was tabled until subsequent meeting due to a lack of quorum.

Planning and Vision - Robin

Robin pointed out that the reorganization of the Vestry meetings has been done in order to spend more time on vision in vestry meetings rather than on the more routine activities.

Focus on Prayer - Robin

Robin commented that it is important to have a commitment to prayer. In this regard, it is important for vestry members to be on time for vestry meetings,

especially for the prayer time at the outset of the meeting to seek and discern God's will.

Review of Vestry Staff meetings - Robin

Robin emphasized that the Job descriptions that all vestry members should be working on are important to provide a legacy for the future leaders of vestry and ministries, especially as we approach the reassignment of the duties following the elections.

Rector's Report (See attachment)

In brief, Robin and Luke attended the CANA convention in Akron on Aug 20-23. Attendance at this conference was increased by 45% over last year. Bishop Minns spoke about the church's mission of discipleship through the 3 "W"'s, i.e. Worship, Work and Witness. The conference was a true blessing. More in the attachment or at www.canaconvocation.org.

Robin also mentioned the Clergy Day Retreat that was held earlier this day (September 9) and the ADV Council meeting on September 26th and 27th, both hosted by Epiphany. The availability of our building for these events has been a great blessing to the neighboring churches.

Assoc Rectors report (See attachment).

Luke, with assistance from Lisa Ellis, are working toward revitalization of our Praise Wall. The goal is to revitalize the Praise wall as a place that praises the Lord for what He is rather than a 'thank you' or 'request' wall. Luke emphasized that we can learn from Scripture how to praise, with the hope that we can grow as a congregation in praising the Lord. The cards will be taken down and placed in a scrap book and establishment of the new wall will be coordinated with teaching from Luke and articles in the star and bulletin.

Chancellors report - Dave Reed *in absentia*.

The third phase of the trial will be held Mondays-Thursdays during the period of Oct 6-Oct 30

Wardens report - Murray (see cover letter (email)):

Murray emphasized that all should make it a priority to be working on their 'Job Descriptions' for their particular ministry and he reminded all that these are 'working' documents that should be in their best form possible by Vestry Discernment Day later this month (Sept 20). They are going to prepare a report with all of the Job descriptions together.

Update on the shades for the Sanctuary: a parishioner has come forward who is a window treatment expert and is willing to evaluate the problem and offer solutions (at cost). Ross, and the team that he has formed, has been in contact with this person.

The meeting adjourned at 9:05 PM and was followed by an Agape feast.

Vestry Meeting Minutes for September 9, 2008

Note: No official business transacted due to lack of quorum

Prepared by Kevin Holmes for Larry Pantzer

Version: Approved