

**The Church of the Epiphany
Vestry Meeting Minutes
Meeting Date: February 19, 2008**

The meeting opened at 7:10 PM with a devotional on Philippians 4:4, where God, through Paul, tells us not to worry, and prayer time, followed by the vestry prayer.

Vestry Members Attendance: Present (P), Excused (E)

| | | | |
|----------------|---|----------------|---|
| Black, Murray | P | Mentzer, Steve | E |
| Cummings, Ross | P | Morris, Ralph | E |
| Gin Edmunds | P | Pantzer, Larry | P |
| Lisa Ellis | E | Reed, David | P |
| Bill Fetzer | P | Ticer, John | P |
| Holmes, Kevin | P | Welch, Jan | E |

Also present: Father Robin and Father Luke.

Reports and Old Business:

1. Minutes – Larry.

Upon revision to correct a grammatical error, the draft minutes from the January 15 Vestry Meeting were approved by unanimous voice vote on a motion by Gin, seconded by Bill.

2. Rector Report – Robin.

Robin distributed thank-you messages from the Davis family for support following the death of Charles Day, Norma's father, and from FACETS for hypothermia service

Robin asked that we be sure to respond to Steve Mentzer's emailed survey. We want to be ministering out of our vision. Robin asked Anne to help us get our job descriptions written up. He would like these to be final by February 22, followed by one-on-one meetings with Robin.

In anticipation of Judge Bellows decision re the Division Statute, Robin will be meeting on Friday with committee on John Yates farm to draft joint statements (one pro, one con) to be issued when the ruling is announced. Bill suggests we should have a plan to disseminate the news among us as soon as possible; possibly a phone tree. The current plan is for Dave to receive the news, pass it along to clergy and wardens, and then email the vestry. If the media asks our views before the official announcement, we should not comment, rather point out that we are still studying it, and invite them to call the ADV CRC.

Robin proposed to hand out membership forms at the beginning of the next service and permit people to omit dates of baptism and confirmation, which may already be on file with the church. Murray will provide announcement language to Anne.

3. Chancellor Report – David.

There are many possible paths following either potential decision by Judge Bellows. For example, 12 different churches may need to explain their balloting process if the judge rules the statute constitutional and applicable.

4. Warden Report – Murray.

Murray had just returned from travel.

5. Treasurer and Finance Committee Report – Ross presented Scott's report.

On Scott's behalf, Ross pointed out that the first page of the report is very positive. January showed a net gain in assets. We are considering doing a zero-based budget going forward

rather than simply continuing past allotments. The report was accepted unanimously on a motion by John, seconded by Larry.

6. Committee/Commission Report – John and Bill.

Bill Fetzer provided a copy of his minutes from the January 23 meeting of the Fellowship committee (attached). Vestry points of discussion included:

- Church members prepared and served over 700 meals in the past month, including Sunday's lunch, the pancake supper, Hot Meals, and a funeral reception
- We are forming a funeral reception committee to avoid frantic, last-minute arrangements
- Our website needs to be more people-focused, e.g. the first opportunity to serve should not be "Do you like to count money?" We need to make sure that "websexton" email gets to someone who will deal with suggestions
- We need to find better ways to reach newcomers. Murray will discuss this with the Ambassadors
- Robin asked that we keep notes on issues of how the Church of the Epiphany works. For example, Jan Welch has some suggestions on kitchen organization, which Bill will pass on to Ross. We should make notes on such ideas and pass them on to the vestry, especially to Steve and Lisa as strategic planners, and also for incorporation into our response to Steve's survey.

7. Old Business.

Election of ADV/CANA delegates: Murray reiterated his email suggestion that we nominate Jan Welch for the remaining vacant position. Gin did so, seconded by Ross. Dave and John having left the meeting by this point, there was no longer a quorum, leaving the action to an email vote. By email during the following week, Jan affirmed her willingness to serve and the remaining members unanimously elected her as delegate.

The CANA meeting will be August 21-23 in Akron. We plan to discuss alternate delegates next month. Members should solicit alternates and keep Murray abreast of any volunteers.

Committee Reports and New Business

8. New Business.

None.

9. Planning & Vision – Gin.

Evangelism and our Mission. We need to be discipling people to lead our ministries, so we don't have a gap when one chooses to leave.

Adjourn

The meeting adjourned at 8:30 PM by unanimous consent to Ross' motion and Kevin's second. It was followed by an Agape feast.

Vestry Meeting Minutes for February 19, 2008
Prepared by Larry Pantzer
Version: Approved

Fellowship Ministry Meeting Report

The Fellowship Committee met on January 23, 2008 to review the 2008 Epiphany calendar and to ensure that planned activities were linked to our strategic growth plan.

Attendees included: Jen Grier (Coffee Hour), Tom Will (Ambassadors), Diana Pino (Newcomers), Babette Arnold (Epiphany staff, Womens Ministry rep, et al), Brian Arnold & Paul Petersen (Men's Ministries), Bill Fetzer & John Ticer (Vestry).

Following an opening prayer and introductions, the following agenda was considered and discussed:

Link to Strategic Plan: John Ticer presented key elements of our strategic growth plan and explained how we would link Fellowship into the plan by creating fellowship activities and opportunities that would encourage Epiphany membership to include friends, neighbors and newcomers to join us in fellowship and celebration events throughout the year.

Ministry Updates and Key Needs: Each Ministry Head presented updates in their areas and identified areas where we could improve our approach to fellowship.

Coffee Hour Ministry: Jen Grier advised that they (Jen and Marilyn) could use more help to share the burdens and the small coffee hour kitchen needs to have some better shelving and storage configurations to optimize the space available. To relieve the burden of the same people managing the coffee hour every week, a suggestion was made to solicit the Home Group Leaders to see if they would be willing to host once a month on a rotating basis.

Ambassadors: Tom Will advised that they had enough people to conduct their ministry. New signs were being considered for the Ambassador station and the Gathering Place.

Men's Group: Paul Peterson reported that he was getting ready to re-energize the woodworking ministry. Brian reported that the Men's Retreat was scheduled and details would be forthcoming.

Newcomers: Diana Pino reported that there had not been a Newcomers Luncheon for over a year and that we needed to consider scheduling one in the near future. Bill Fetzer took an action to coordinate with the staff to determine a date and get the information on new people since the last event.

Upcoming Lenten Series: John Ticer presented the plans and concepts for the Sundays in Lent. The details were captured in the 2008 Lenten Series flyer that was distributed on

24 January. This year it was decided to switch the Lenten Family nights from Wednesday to Sunday evenings from 5:30 to 8 PM. The Drama Team will perform on February 24th and March 9th with other family related activities on February 17th and March 2nd. The Fellowship committee will provide a Simple Supper (Soup & Bread) on each of the four Lenten Sunday evenings.

It was decided to provide a luncheon reception following Mrs. Rosemary Green's sermon on February 10th following the Evangelism Conference. We expect an increase in visitors that weekend and we wanted to provide a festive atmosphere. Bill Fetzer volunteered to ask his home group leader to consider supporting the weekend as a small group service activity.

Budget Update: The committee was advised that the budget for the first six months would be the same as last year.

Meeting Frequency: It was decided to try to hold update and coordination meetings every 3 months.

The meeting was closed in prayer.