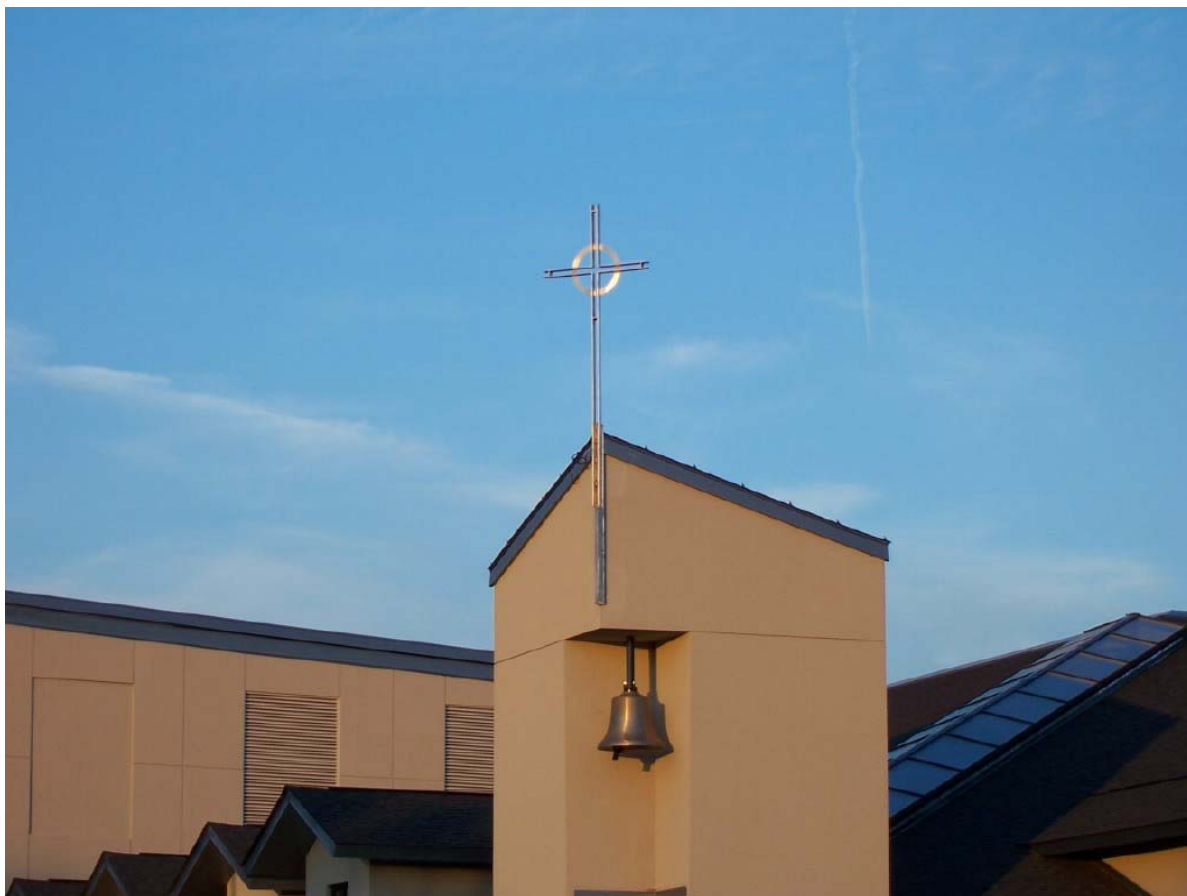


# Church of the Epiphany

**"To stand for Jesus Christ,  
grow together as God's family and  
make Him known through the power of the Holy Spirit"**



## 2006 Annual Report

# Church of the Epiphany 2006 Annual Report

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## MESSAGE FROM THE RECTOR

This has been a very important time in the life of Epiphany. We have finished our buildings and now we are tasked with building the Church.

*"Come to him, to that living stone, rejected by men but in God's sight chosen and precious; and like living stones be yourselves built into a spiritual house, to be a holy priesthood, to offer spiritual sacrifices acceptable to God through Jesus Christ. For it stands in scripture: "Behold, I am laying in Zion a stone, a cornerstone chosen and precious, and he who believes in him will not be put to shame." To you therefore who believe, he is precious, but for those who do not believe, "The very stone which the builders rejected has become the head of the corner," 1Pe 2:4 -4 (RSV)*

These words were written to a group of Christians living on the frontier of the Roman Empire. They were also scared. Reports had been filtering through the trade routes about awful atrocities being committed against Christians in Rome. It was the reign of the emperor Nero, one of the cruelest emperors in history.

I stood above the great Circus Maximus in Rome last year on my sabbatical leave. This was the place entire families lost their lives at "half-time" during the afternoon chariot races. It was the culture's form of entertainment to see these little lambs torn apart. I stared at what is now just a huge grassy depression in the ground- several football lengths long. It was like it never happened.

The family of Epiphany has made a decision re-align with the Anglican Communion, and with great sadness, to disengage from the Episcopal Church as it continues off the track in its pursuit of cultural relevancy at the expense of the truth of the Gospel. It is not easy to leave an institution many of us have known most of our life, yet is no different than the choice Christians have always faced: Whether or not Jesus is Lord of all or Lord at all. Christ calls us to be built into Him and each other- a "spiritual house" in which people see the Gospel in real time through ministries that reach people for Christ. We will be reaching out to the poor through the Hypothermia Rescue that we will be participating in (just days from this writing) along with our outreach to feed the poor and teach our neighborhood children about Christ. Epiphany is here on this corner to invite people to be part of something larger than themselves- the Kingdom of God.

When I think of that beautiful green area in Rome and the lives that were willingly given there, it speaks across the ages, that whatever they felt or experienced in those last moments of their lives, it was not the shame the cheering crowds hurled at them. It was the honor of God.

God bless you as we enter into the next mission of reaching out to the world for Christ.

*Robin+*

# Church of the Epiphany 2006 Annual Report

## SENIOR WARDEN'S REPORT

As you review the annual report one can be impressed by how blessed we are and how much we have accomplished. We have stepped up in many ways to support this church, provide outreach to the community and world at large through our support of missionaries, pray and uphold each other during difficult times, nurture and teach our young in preparing them to be the next generation of strong Christian men and women.

In 2006 we moved into our new building after many years of praying, planning and waiting. We now have a kitchen capable of feeding many that are less fortunate and need our help. The Hypothermia program provides not only basic food and temporary shelter to those without, but shows them the image of Christ in the volunteers who talk to them, smile at them and play a card or board games with them or are just there to listen. We've had one of the best Lenten series drawing not only our own church family, but many from the community in to hear and see God at work. Our children programs continue to grow and pull more from the community to hear the Good News, ministries such as Field Training/Battleground and Talitha Koume. Once again our Vacation Bible School was bursting at the seams and Jubilee had cars pulling over on the shoulder of Fairfax County Parkway to attend the celebration. Then there are the ministries that seem to go unnoticed but are vital to the daily life of our church, ministries like nursery and childcare, Acolytes who serve week in and out, our A/V techies, or our Ambassadors who are out front to greet and serve and the list goes on and on.

Over the year our vestry has continued to lead the church, support our priests and prepare for the way ahead. They continue to work on the outward issues facing the church like the broader Episcopal Church and the world-wide Anglican Communion, but also on strengthening the church from inside. They have strived to improve communication throughout the church, provide a framework for church growth, fiscal responsibility, and develop closer relationship with the staff and all members of the congregation. The vestry continues to support the Anglican realignment, particularly the Anglican Council (AAC) and the Anglican Communion Network (ACN).

The year ahead is a mystery to all of us except God knows and has a wonderful plan for our church and for each of us. I believe He is calling us to proceed on the path that is set before us – to stand for truth through worship, study, and family life together. There be will challenges, joys, frustrations, and changes but together as the Church of the Epiphany family and with faithfulness to God, we will continue to be the church on the corner; a place of proclaiming God's word for all to hear.

May we continue to bless God by our words and actions today, tomorrow and with each day God has given us.

Blessings,  
Chad Krukowski  
Senior Warden 2006.

# Church of the Epiphany 2006 Annual Report

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## COMMISSION AND MINISTRY REPORTS

The organizational structure of the Church of the Epiphany reflects our Biblical charter and purpose to serve God and His people.

First, we focus on the purposes of Worship, Teaching, Fellowship, Ministry, and Outreach. Second, we are further organized to support these purposes through effective management of money, property, and effort as reflected in the commissions of Building and Grounds, Finance and Stewardship, and Administration and Communications. There are eight commissions, each responsible for several programs. Each commission is assigned to one or more vestry representatives and a member of the church staff. The ministries within each commission are described in this report with information on the mission or purpose, who's involved, what got done, and plans for the future. You will be encouraged to see how many are involved in areas of ministry within the Church of the Epiphany and may want to get involved in new areas of service. Epiphany is an active and dynamic church with growth, change, and progress ongoing. If you are interested in some particular ministry, call the leaders involved and see how God might use you to help!

The Table of Contents can give you a good overview of the commissions and ministries. They also overlap and complement each other in ways we're unable to show in this brief and simple report. All of them are part of our corporate effort to serve our community and beyond as ambassadors of our Lord and Savior Jesus Christ, and to share His good news wherever possible.

# Church of the Epiphany 2006 Annual Report

## SUMMARY – OVERVIEW

A quick synopsis of the commissions and their purposes is provided in the table below. Also, please look over the Table of Contents on pages ii and iii to see how these commissions are further organized into ministries and areas of ministry and operation.

<b>COMMISSION NAME</b>	<b>SCRIPTURE REFERENCE</b>	<b>PURPOSE</b>
<b>Purpose Commissions</b>		
Worship	<b>John 4:23-24</b>	To plan for and provide for worship in the parish to the glory of God.
Fellowship	<b>Acts 2:44-47</b>	To nurture, encourage and support the Parish family.
Teaching (Discipleship)	<b>Acts 2:42</b>	To bring the body to a maturity in Christ & <u>equip</u> the saints for ministry.
Ministry	<b>Ephesians 4:11-26</b>	To equip people to serve and use their gifts for building up the Body and to reach others.
Outreach (Evangelism)	<b>Matthew 28:18-20</b>	To coordinate the work of the parish in bringing people to Christ.
<b>Management Commissions</b>		
Buildings & Grounds	<b>Psalms 135:1-2</b>	To provide the tent for the saints to gather in.
Finance & Stewardship	<b>2 Corinthians 9:6-15</b>	To provide the resources for the ministry of this body in Christ.
Administration & Communications	<b>2 Corinthians 9:12-13</b>	To provide services to the parish and its leaders in the operational, communications, and legal areas.

# Church of the Epiphany 2006 Annual Report

## WORSHIP

**Vestry Liaison:** Margaret Stromberg

**Mission Statement:** To glorify God and grow in our love and communion with Christ through Word, prayer and sacraments in the tradition of the Anglican liturgy and music, in more contemporary hymns and songs of praise, and in individual expressions of praise.

### **Accomplishments & Blessings in 2006**

- ❖ Epiphany continues to be blessed with capable servants in the worship ministries. Each ministry plays a key role in providing the framework for our Sunday worship services.
- ❖ Epiphany is continuing to establish a regular cycle of liturgical forms to correspond with church seasons. To assist the novice Episcopalian, worship bulletins have been created to give a “read-through” of the service liturgy, which changes each season. Service music changes to correspond with the liturgical seasons as well.
- ❖ Constant evaluation is being made of our special services, especially Holy Week. Dave Welch and Merle Stromberg have been asked to serve as vergers, and they, as well as Kimberly Benson, help to keep the Sunday morning services running smoothly as well as coordinate special activities and other liturgical duties as they arise. The Worship Committee is asked to provide “after-action” reports to ensure that procedures are maintained or improved from year to year.
- ❖ Guest preachers and missionaries have been invited on occasion to speak on missions and issues in the Episcopal Church.
- ❖ As we moved into our new building we enjoyed using our new sacristy cabinets which were built and donated by Doric Caron. The new vesting room makes Sunday morning much easier for the chalcers and acolytes. We praise God for the beautiful new church in which we worship him.
- ❖ We were able to adjust to the new church first with service on Epiphany Sunday. We went on to experience our first Easter Day, our first weddings and sadly, our first funeral of our beloved friend, Joel Roberts. Through it all we were so grateful for the beautiful new facilities.
- ❖ Catherine Zimmerman resigned as head of the acolytes after having served faithfully, keeping everyone in line for two years. We bid farewell to Jim Tankovich who had served as head usher during 2006 as he moved to southern Virginia. We also said a very grateful thank you to Karen and Art Buck as they stepped down after 15 years from heading the chalcers; they will remain on the team. Thank you all.

# Church of the Epiphany 2006 Annual Report

## Goals for 2007:

- ❖ We will do what we are called to do: to worship God with all our hearts, with all our minds, and with all our souls. We will provide the framework to allow all who enter the Church of the Epiphany to come into His presence.
- ❖ Margaret Stromberg will serve as Vestry liaison to the Worship commission. In particular, she will continue work with the Worship committee to develop policies and procedures for use of the new facilities.
- ❖ Worship ministries will continue to welcome and encourage participation of all ages and experiences. In particular, we will work to build up our teams of acolytes and continue to recruit people to serve in other areas.
- ❖ Cooperative work with other ministries in the church will be strengthened in order to maximize the effectiveness of offering quality, inspirational worship services for all of God's people.
- ❖ As our building and congregations expand, we will continue to provide input and advisement to our clergy in the best interest of maintaining a high standard in our work in the worship ministries.

## Ministries:

## POC

Worship Comm. Chair	Margaret Stromberg
Rector	The Rev. Robin Rauh
Acolytes	Laura Kiel
Altar Guild	Suzanne Fichter
	Margaret Stromberg
Chalicers	TBD
Music	Jimmy Crawford
Lectors	Tom Simpson
Sound & Copy Ministry	Bob Beckley
Ushers	Ken Bracy
Wedding Coordinators	Ginny Roberts
	Helen Norton

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## **Acolytes**

**Mission Statement:** To enhance worship by assisting the ordained clergy and others during the conduct of the service.

## **Accomplishments & Blessings in 2006:**

- ❖ Laura Kiel graciously accepted the job of lead acolyte coordinator in the fall of 2006, John Morris, new to Epiphany has been her assistant, and Nancy Saunders has been helping to make sure the kids are there and dressed on a rotating basis with Laura and John.
- ❖ A very comprehensive acolyte training was held in October. Laura and John completely revised the Acolyte Manual and printed one for each acolyte.

# Church of the Epiphany 2006 Annual Report

## Goals for 2007:

- ❖ Organize and run a training session for new acolytes twice yearly.
- ❖ Hold an appreciation party for the acolytes once a year.
- ❖ Buy and present gifts for special occasions such as graduation.

**Members:** James Caron, Marie Caron, Stuart Coffee, Cary Anne Cottingham, Kurt Louis, Kyle Louis, Ben Lucas, Will Lucas, Victoria Monroe, Meagan Oliphant, Mark Petersen, Jacob Saunders, Matt Saunders, Tim Stromberg, Park Ticer, Tyler Ward, Tim Wolfe.

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## Altar Guild

**Mission Statement:** Under the direction of the clergy, the Altar Guild's mission is to serve God by preparing and maintaining the articles used in the worship life of the parish.

### **Accomplishments & Blessings in 2006:**

- ❖ We successfully moved into the new building and adapted to the new surroundings.
- ❖ Doric Caron designed and donated new cabinets for the new sacristy. He also moved the cupboard he designed for the altar frontals into the new sacristy. We are very grateful for his help and wonderful donation which has made our work such a pleasure.
- ❖ Suzanne Fichter designed the flowers for Easter and Christmas in the new building and they were beautiful.
- ❖ We had several generous donations to the Altar Guild including a new missal stand, a Pascal candle, carpeting for the sacristy, and the Acolytes sacrificed their Starbuck habits and donated brackets to hold the cross and torches at the back of the church. The Men's Wood Ministry designed and installed the wood plates to hold them. There were many other kind donations of time and money to enhance the new spaces and we are very grateful to everyone who helped.
- ❖ Jennie Beckley has continued to keep everyone up to date via the internet. She has also kept up with the changes to the Altar Guild Training Manual.

### **Goals for 2007:**

- ❖ We will continue to adapt to the new building and to recruit new members.
- ❖ We would like to get new vases for the Altar and pedestals for those occasions when we need larger flower arrangements.

# Church of the Epiphany 2006 Annual Report

<b>Members:</b>		
<p style="text-align: center;"><b>Team 1</b> (February, May, August and November)</p> <p>Melanie Miller (lead) Suzanne Fichter Lyn Ganschinetz Cindy Newton Ginny Roberts Annetta Schreiner Patricia Stachew Margaret Stromberg</p>	<p style="text-align: center;"><b>Team 2</b> (March, June, September and December)</p> <p>Jennie Beckley (lead) Donna Campbell Linda Duvall Bobbie Fetzer V. J. Johnson Susanne Jones Todd Jones Nancy Saunders</p>	<p style="text-align: center;"><b>Team 3</b> (January, April, July and October)</p> <p>Shari Gregg (lead) Marjorie Bell ** Kathie Bumgardner Pam Conrad * Maggie Cottingham Mike Glor Shari Gregg Luta Hickman Sarah Laible Dottie Long Helen Norton Carolyn Pantzer Marilyn Yeomans</p>

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## Audio/Video Systems Ministry

**Mission Statement:** The Audio/Video Ministry's mission is to provide a pleasant sound and visual experience to the congregation during the services and other church events, and to help project God's words by recording and distributing audio and video information.

### **Accomplishments & Blessings in 2006**

- ❖ Coordinated the equipment selection, installation, and check out of all new sound and video equipment in the new Sanctuary. Successfully transitioned to the new Sanctuary while maintaining full capability in the Great Hall.
- ❖ Worked with a sound expert to evaluate the sound in the Sanctuary and to set up the parametric equalizers to remove potential feedback frequencies and to improve the quality of the spoken word.
- ❖ Supported sound, video, and lighting needs for all normal services and special events during the year in both the Sanctuary and the Great Hall.
- ❖ Supported assisted listening for hard of hearing members of the congregation.
- ❖ Provided CD copying for congregation requests, off-site member requests, and choir requests for events such as the Requiem.

# Church of the Epiphany 2006 Annual Report

- ❖ A total of 292 CD copies were made in 2006
- ❖ Updated the Sound System User's Guide for the Great Hall and provided procedures for running sound and video in the Sanctuary
- ❖ Maintained the Audio Video web pages on the Epiphany web site.

## Goals for 2007:

- ❖ To maintain and upgrade equipment as necessary to support the ministry.
- ❖ To complete the To recruit additional sound and video operators to the ministry.
- ❖ User Guide for the Sanctuary Audio/Video system.

**Members:** Bob Beckley (coordinator), Greg Conrad, Dennis McNeely, Ralph Morris, Diana Pino, Tim Stromberg, Jim Wolfe

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## Chalicers

**Mission Statement:** To enhance worship by assisting the ordained clergy in the administration of the holy elements at the eucharist.

## Accomplishments & Blessings in 2006:

- ❖ The Chalicers continue to assist the clergy in worship services. Lay Eucharistic Ministers (LEMs) assist in providing sacramental worship to the congregation at worship services and in private settings upon request.
- ❖ A very extensive training for the chalicers was held in October, it was very well attended.

## Goals for 2007:

- ❖ To maintain training and provide service where needed.
- ❖ To find a new coordinator.

## Members:

8:00 Service: Art Buck, Tom Miller, Liz Tomlinson, Merle Stromberg, Jim Wolfe, John Morris, Mike Glor

10:00 Service: Jerry Early, Faith Fisler, Murray & Ginger Black, Julie Kesterson, Chad Krukowski, Ruth McMeekin, Kimberly Rogers, Larry Pantzer, Scott Reiter, Tom and Lynn Simpson

Substitutes: Cindy Albright, Karen Buck, Charlie Monroe, Harold Hughlett, David Welch, Ken & Anne Bracy, Melanie Miller.

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## Lectors

A Lector is a person who is trained in the reading of the Word and appointed without license by a member of the Clergy to read lessons or lead the Prayers of the People.

# Church of the Epiphany 2006 Annual Report

**Mission Statement:** To enhance worship through effective oral recitation of the lectionary readings from the Bible and Apocrypha.

## **Accomplishments & Blessings in 2006**

- ❖ The Lectors continue to provide lay people to read the Lessons and Epistles from the Sunday Lectionary. A highlight of the year is the dramatic reading of the Passion gospel on Palm Sunday.

## **Goals for 2007:**

- ❖ To continue training and evaluation to ensure appropriate and effective deliverance of God's word.
- ❖ To communicate any changes in procedures for our move into new facilities to all Lectors.
- ❖ We look forward to a special dramatic reading of the Passion on Palm Sunday that will be directed by our ace director, Greg Conrad

**Members:** Brad Johnson, Janice Wolfe, Ken Bracy, Laird Smith, Nancy Smith, Laura Kiel, Lois Spreen, Christina Cummings, Ted Gregg, Stephanie Green, Alan Pino, Alan Vick, Andy Baehr, Carole Menzel, Faith Fisler, Jerry Early, Jim Judkins, Murray Black, Ruth McMeekin, Todd Jones, Susanne Jones, Andy Plummer, Jim Murphy, Kimberly Rogers, Julie Kesterson, Pat Tinlin, Lynn Simpson, Tom Simpson, Adam Watts, Betsy Watts, Pam Conrad, Lyn Adams.

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## **Music**

**Mission Statement:** To support the liturgy and teachings of The Church of the Epiphany through the use of hymns, songs, and musical offerings.

To enhance the worship experience of parishioners by providing a variety of accessible styles of music.

To encourage ministry and fellowship among the participants of the music ministry. To provide opportunity for participation by all ages and specializations in the music ministry.

## **Accomplishments for 2006:**

- ❖ The music ministry continues to provide quality music to all worship services through teams of musicians ranging from a few singers and instrumentalists to full choir and instrumental accompaniment. Highlights of 2006 include:
  - ❖ The Mozart "Requiem" for All Saints' Day

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- ❖ Lessons and Carols including Adult and Children's' choirs with instrumental ensemble
- ❖ The adult choir, under Jimmy Crawford's direction, continues to add members and develop musical skills. Debby Morris and Christina Cummings lead the Children's' Choir, which now rehearses on Sunday mornings after the 10:00 AM service, and begins children on the path of lifetime musical appreciation and performance.
- ❖ Praise and Worship services have received enthusiastic support from the congregation. A team of musicians and singers have assisted Jimmy Crawford in providing a different but exciting worship experience.
- ❖ The Youth music team has provided music to the entire congregation during the summer and to Youth activities year-round.

## **Goals for 2007:**

- ❖ Plans for the sixth annual All Saints' collaboration with St. John's (McLean) for a Requiem service.
- ❖ Make adjustments as necessary and work closely with the clergy and Sound System ministries to make a smooth transition into the new facilities.
- ❖ Plans for Christmas Music

## **Members:**

Minister of Music: Jimmy Crawford  
Children's' Choir Director: Debby Morris  
Children's' Choir Accompanist: Christina Cummings  
Youth Music Leader: Martin Hansen

SOPRANOS: Maggie Cottingham, Christina Cummings, Wyndy Fredrick, Ellen Hogan, Janice Monaghan, Ginny Roberts, Nancy Smith, Lois Spreen, Patricia Stachew.  
ALTOS: Pam Conrad, Pat DeGaetano, Faith Fisler, V.J. Johnson, Vicki Jubanowsky, Diane Reed.  
TENORS: Greg Conrad, Ross Cummings, Linda Duvall, Bradley Johnson, Chris Johnson, Dennis McNeely.  
BASSES: Ted Fredrick, Jim Humenik, Jim Roberts, Laird Smith.  
INSTRUMENTALISTS: Ran Cottingham, Travis Hughlett, Luke Lucas, Paul Luebbe, Kate Oliphant

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## **Ushers**

**Mission Statement:** Paul wrote "Everything should be done in a fitting and orderly way" (1 Corinthians 14:40). The usher has the responsibility of tending to the details of each service so that it is conducted in an orderly fashion.

# Church of the Epiphany 2006 Annual Report

In the Old Testament tabernacle and later in the temple the usher was called a doorkeeper. The psalmist, writing for the Director of Music in the temple, understood the importance of ushers when he said, "How lovely is your dwelling place, O Lord Almighty!...Blessed are those who dwell in your house; they are ever praising you...Better is one day in your courts than a thousand elsewhere; I would rather be a doorkeeper in the house of my God than dwell in the tents of the wicked" (Psalm 84:1, 4, 10)

## **Accomplishments & Blessings in 2006:**

- ❖ During 2006, the members of the Usher Ministry have served at services of Sunday worship, observance of holy days such as Christmas eve, Easter and Holy week, and at special services of celebration or prayer and praise.
- ❖ Ken Bracy graciously accepted the job of Head Usher
- ❖ An extensive Usher Training was held in November.
- ❖ Developed and distributed an Usher Manual

## **Goals for 2007:**

- ❖ Continue to refine the ways to help the Worship Service honor our God
- ❖ Recruit and train more ushers
- ❖ Continue to serve as the Door Keepers

## **Members:**

8:00 Service:	Matt Miller, Walker Moore,
Substitutes:	Bill Fetzer, Tom Miller, Larry Pantzer, Jim Wolfe
10:00 Service:	Mark Allen, Fred Apelquist, Nicholas Apelquist, Bethany Apelquist, Ken Bracy, Bud Bumgardner, Doric Caron, Harlan Carvey, Tom Conlon, Marshall Cottingham, Douglas Greenwood, Todd Jones, Jim Judkins, Ellen Kay, David Kay, David Reed, Mike Saunders, June A. Struss, Tom Thomas, Rocky Thurston, Steve Tucker, Al Zimermann
Substitutes:	Russell Boddie, Chad Krukowski, Rich Sherwood,

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## **Wedding Coordinators**

**Mission Statement:** To prepare the church for the Sacrament of Marriage and to coordinate the details of the wedding itself according to the policies and procedures of the church and at the direction of the officiating priest.

# Church of the Epiphany 2006 Annual Report

## **Accomplishments & Blessings in 2006:**

- ❖ Several weddings were held at Epiphany and were supported by members of the Altar Guild.
- ❖ Changes have been made to wedding policies based on best practices and suggestions from church staff and the Altar Guild.
- ❖ With the first wedding in the new building, we began experimenting with the best ways to set the whole process. We had three beautiful weddings in spite of the scrambling the wedding committee had to do to produce them!

## **Goals for 2007:**

- ❖ We constantly seek to improve communication with prospective brides, grooms, and their families as to policies, procedures, and suggestions for a wedding at Epiphany.
- ❖ We seek to do our best to assist in providing a worshipful, joyful, and memorable wedding day.

**Members:** Ginny Roberts (coordinator) and volunteers from the Altar Guild.

# Church of the Epiphany 2006 Annual Report

## FELLOWSHIP

**Vestry Liaison:** Liz Tomlinson

**Mission Statement:** To provide an inviting and nurturing environment where people can grow in their knowledge and love of Christ and experience His love through the church family. [Romans 12:13; 1 Peter 4:9-10; Hebrews 13:2]

### **Accomplishments & Blessings in 2006:**

- ❖ Continued to support the fellowship needs of the parish

### **Goals for 2007:**

- ❖ Offer more fellowship opportunities, i.e. monthly home Eucharist, Parish Picnic, Movies in the Great Hall, Potluck suppers, Shrove Tuesday Pancake supper
- ❖ Continue to grow the Men's Ministry
- ❖ Recruit more volunteers for Coffee Hour, Ambassadors, etc.

<b><u>Ministries:</u></b>	<b><u>POC</u></b>
Coffee Hour	Sam and Marilyn Tangonan
Ambassadors	OPEN
Men's Group	Paul Petersen
Newcomers	OPEN
Special Events	Vestry Liaison, various
Sports	Andy Plummer and Jim Humenik
Women's Ministry	Pam Conrad

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## **Ambassadors**

**Mission Statement:** We are Ambassadors for Christ, living out the Gospel message to welcome the stranger in our midst. We welcome and mentor newcomers so they are encouraged to join our church family.

### **Accomplishments & Blessings in 2006:**

Ambassadors is a relatively new ministry being meshed together with Greeters to meet our expanded needs to welcome parishioners and newcomers each Sunday morning and provide directions to various areas of our new building. Much progress has been made in the establishment of working procedures. Printed materials and information on the website have been provided to help newcomers.

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- ❖ assembled and distributed a welcome folder containing written information to those who identify themselves as newcomers.
- ❖ Staffed the Greeters' Table in the Gathering Place, and keep it stocked with current, pertinent brochures. The Greeters' Table has become an Information Center and we find ourselves assisting current parishioners as well.
- ❖ Trained all volunteers
- ❖ Provided Visitor Data form to all newcomers
- ❖ Made telephone calls to newcomers after their visit
- ❖ Followed up with a handwritten note to newcomers
- ❖ Updated the office staff with the names and addresses of those who signed the Guest Register
- ❖ Coordinated vestry participation in welcoming newcomers
- ❖ Scheduled coffee with the Rector at the 9:00am hour
- ❖ Wrote a training manual for volunteers

## Goals for 2007:

- ❖ Continue Coffee with the Rector in library
- ❖ Recruit and train more volunteers
- ❖ Staff the Greeters table
- ❖ Get Home groups involved in this ministry.
- ❖ Expand to include door greeters at all 3 entrances at each service.
- ❖ Create a rotating roster of greeter volunteers for the year, for the greeters table and each entrance, and post on the Epiphany web site.
- ❖ Create a 20-30 minute in-service training session for any who feel they would like it, to assist new volunteers

Volunteers: POC: Kate and Rod Linde (resignation has been accepted, POSITION OPEN

Terri Carvey, Tom & Sherry Will, Mark & Jennifer Schmitt, Steve & Sheila Mentzer, Betsy Watts, Penny Rauh, Cindy Humenik, Leslie Johnson, Tom & Lynn Simpson, Marilyn Reardon, Diana Pino, Darlene Earley

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## Coffee Hour

Mission Statement: To provide a warm welcome to visitors in an atmosphere of Christian fellowship that feeds both the body and soul for newcomers and current parishioners alike

## Accomplishments & Blessings in 2006:

- ❖ Provided cakes, breads, pastries, vegetables, fruit, cheese, chips and crackers in addition to occasional luxury tidbits baked and donated by parishioners or provided by them as well as coffee, tea and juice.
- ❖ Special provisions were made for children

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- ❖ Provided a Resurrection Party during the coffee hour on Easter
- ❖ Faithfully headed by Sam and Marilyn Tangonan

## Goals for 2007:

- ❖ To expand the number of people serving in this ministry so that more families are involved.
- ❖ To develop a systematic way of scheduling volunteers that can be distributed by e-mail and posted on the website
- ❖ To recruit more volunteers for food purchasing.

**Volunteers:** POC – Sam and Marilyn Tangonan  
Holly Teneglia, Linda Duvall, Janice Wolfe, Pat Lucas, Bill & Gin Edmunds, Bill and Nancy Knight, Gabe & Gail Paul, Yuko Ryan, Jen James, Nancy Saunders, Sam & Marilyn Tangonan.

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## Men's Ministry

**Mission Statement:** Prepare and support men as husbands, fathers, citizens and friends, and equip them to serve the Church community through greater involvement and leadership.

## Accomplishments & Blessings in 2006:

- ❖ Continued to provide full range of Men's Ministry including Bible study, fellowship, teaching, and service.
- ❖ **Fellowship:** activities have included some mid-week evening gatherings, weekly Friday morning meetings, and a small portion of Sunday morning Bible study. Also sports activities such as softball and golf as well as retreats have served as fellowship opportunities.
- ❖ **Bible Study:** Friday morning includes a short Bible study, usually focused on one passage. Additional opportunities have been offered periodically on Sunday mornings. These have been typically centered on a book or video series.
- ❖ **Teaching series:** Events were normally held on Wednesday evenings.
- ❖ **Retreats:** There were 2 retreats during 2006. The Spring Retreat was held at Big Meadows Lodge on the Blue Ridge Parkway, and included several activities, among them mountain biking, canoeing, hiking and golf. Highlights were leadership sessions by Robbie Pruitt and teaching by Ted Gregg. We had a mini-retreat at Epiphany in November. Led by Andy Baehr, it focused on "the battle" and the importance of men's fellowship. The sessions were taught using material from The Lord of the Rings.
- ❖ **Service:** Men have continued to support Boy Scouting and Battleground/Field Training. A group of Epiphany woodworkers got together in September to create the four sign-up tables used in the Gathering Place.

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- ❖ **Woodworking Ministry:** to develop a group of men with woodworking skills to meet the needs of the parish and any parishioners in need of assistance. The goal is also to pass these skills on to other men called to this ministry.

## Goals for 2007:

- ❖ Develop a strategy to raise up additional leaders in the Church; increase training, accountability, fellowship, and awareness of the many opportunities.
- ❖ Reach out in our surrounding community to help those in need – have at least two planned activities.
- ❖ Investigate the needs of Epiphany's widows; perhaps a joint venture with the Women's Ministry can move this idea forward.
- ❖ Improve communications with and among men. Get the word out.
- ❖ Establish a woodworking ministry in support of fellowship and service objectives.
- ❖ Coordinate at least two teaching sessions on men's issues taught by outside experts.
- ❖ Reach out to young men (age 16-25); tailor a program for them during the Men's Retreat.
- ❖ Develop one or more teaching series for the nine o'clock hour on Sundays. One objective might be developing church leaders.

**Members:** POC: Brian Arnold, Paul Petersen.  
Steering Committee – Andy Baehr, Murray Black, Mike Glor, Ted Gregg, Gabe Paul

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## **Newcomers**

**Mission Statement:** to provide a seamless integration into the Epiphany Family for those new to the congregation and perhaps new to the faith

## **Accomplishments & Blessings in 2006:**

- ❖ Women's Ministries coordinated the food and decorations for each of the luncheons provided for newcomers
- ❖ Maintenance of Ministry Picture Boards to help newcomers identify Points of Contact on different ministries
- ❖ Established Ministry Minute before each Sunday morning service to facilitate the connection of newcomers with Points of Contact of different ministries.

## **Goals for 2007:**

- ❖ Explore other opportunities to offer hospitality to newcomers, such as inviting them to dinners in homes
- ❖ Add to the number of people involved in this ministry.
- ❖ Track demographics of newcomers to spot possible ministry opportunities.

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- ❖ Encourage a commitment to at least one ministry, study group, or church function, at the Newcomers Brunch.
- ❖ Assist individual newcomers in becoming involved in groups and ministries in which they express interest, by providing information, introductions, or whatever is appropriate to the circumstances
- ❖ Maintain Ministry Picture Board
- ❖ Continue with Ministry Minute

**Members:** POC: Cindy Humenik (Resignation has been accepted, POSITION OPEN)

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## Special Events

**Mission Statement:** To provide various parish-wide fellowship opportunities throughout the year.

### **Accomplishments & Blessings in 2006:**

- ❖ Luncheon of the annual Meeting in January, 2006

### **Goals for 2007:**

- ❖ To continue to provide special fellowship opportunities for whole parish
- ❖ To create new special event opportunities.
- ❖ To recruit new volunteers.

**Members:** Vestry liaison , Laura Kiel (Annual Meeting)

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## Sports

**Mission Statement:** To glorify the LORD through fellowship and outreach, and to bring the men of Epiphany and their families together in a common purpose in ways that cut across church ministries and provide an opportunity to strengthen interpersonal relationships in a church activity within the community and away from the church premises.

### **Goals for 2007:**

- ❖ To strengthen relationships among the men of the softball team; to bring more men in as team members; to encourage more family participation at games; to encourage players to invite friends from outside the congregation as an outreach opportunity.

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- ❖ To explore, once again, whether there is sufficient interest among the women of Epiphany to form a co-ed softball team that would play in a separate co-ed league. This would require at least 7-10 women to be on the team because there must be 5 women in the line-up at all times, and we would want to be able to allow for absences and rotate in additional women where we can. A similar number of men would be required, who also could be members of the men's team, or play only on the co-ed team. Some teams (including Epiphany's in 2005) enjoyed the participation of some women. Even though we played in a men's league, this is allowed. If there is not enough interest in a co-ed team, this may be an alternative for those women who are interested.
- ❖ To provide opportunities for family sports events such as volleyball tournaments or bowling events in order to minister to families, parents and children, or husbands and wives.
- ❖ To hold more activities involving women & children.

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## Women's Ministry

### Mission Statement:

To provide opportunities for Christian Growth, Fellowship, and Ministry to all Women at the Church of the Epiphany and to provide a means for the Women of Epiphany to reach out to their neighbors and friends and introduce them to Christ in a friendly, familiar environment. We encourage all women of Epiphany to participate, share your ideas for new activities, and invite your friends and neighbors.

### Accomplishments & Blessings in 2006:

- ❖ Continued to develop structure built on 6 pillars of Bible Study, Seasons Gatherings, Fellowship, Communication, Service and Renewal; and identified and trained new leaders.
- ❖ Expanded the Bible Study Pillar with studies offered Thursday and Friday mornings and Sunday afternoons to women of Epiphany and their friends and neighbors.
- ❖ Continued with Seasons Gatherings held four times in 2006, inviting all Epiphany women and their friends and neighbors together for an evening of teaching, fellowship and sharing a meal. Our leaders switched duties, with a smooth transition.
- ❖ Continued Fellowship opportunities in small special interest formats. We have Praying Mothers Of Adult Children, Spiritual Journaling, Stitch and Sew and Red Hat Society.
- ❖ We have added a weekly tennis group and a monthly book club, the Epiphany Readers. These small groups continue to thrive and be an important part of their members' lives.

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- ❖ Held a 2 day spring retreat at Camp Wabana in Edgewater, MD with Sunny Moore as speaker and a 1 day fall retreat at Epiphany with Gail Paul as speaker. There was very good response to both retreats.
- ❖ Updated the Women's Ministry brochure and Epiphany website.
- ❖ Assisted the office staff with 2 Epiphany Newcomers' Luncheons.
- ❖ Conducted a pie making workshop to make pies for the outreach Thanksgiving baskets.
- ❖ Participated in the Epiphany Open House.
- ❖ Have led a Bible Study on Sunday mornings during the Christian Education Hour.
- ❖ Continue to work on an Epiphany cookbook.

## **GOALS FOR 2007:**

- ❖ Select and mentor successors for leadership positions to facilitate smooth transitions.
- ❖ Continue to expand the fellowship opportunities as more needs are identified.
- ❖ Continue to interact and follow up with the women of Epiphany to determine if their needs and desires are being met.
- ❖ Continue to update the Epiphany website in a timely manner.
- ❖ Continue to communicate with all women monthly in the STAR and quarterly in the newsletter.
- ❖ Offer more seminars, workshops, day trips and special events.

## **WOMEN'S MINISTRIES LEADERSHIP:**

Project Leader	Pamela Conrad
Bible Studies	Gin Edmunds
Communications	Linda Duvall
Fellowship	Jan Welch
Renewal	Cindy Humenik, Melanie Miller, Sandy Stoddard
Seasons	Jo Arpee, Ann Guest
Service	Diana Pino
Vestry Liaison	Liz Tomlinson

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## TEACHING

**Vestry Liaison:** Scott Reiter and Kevin Holmes

**Mission Statement:** To provide opportunities for children, youth and adults to gain greater understanding and application of God's Word by helping them to Know their faith, Do it through ministry and training in order to Be a mature Christian family.

### **Accomplishments & Blessings in 2006:**

- ❖ Expand and further define the various ministries.
- ❖ Expanded the variety of educational classes during the 9:00 am hour.

### **Goals for 2007:**

- ❖ Strengthen and further develop opportunities for all people to grow in Christ through education and fellowship.

<b><u>Ministries:</u></b>	<b><u>POC</u></b>
Alpha	Gin Edmunds
Children's Ministries	Babette Arnold
Little Women	Stevie Glor
Towel and Basin Ministry	Stevie Glor
Surfin' Girls	Babette Arnold
Talitha Koume	Susan Sullivan and Tresa Krukowski
Field Training/Battleground	Michael Glor
Nursery	Kathryn Thurston and Dana Condemi
Vacation Bible School	Babette Arnold
Children's Chapel	Shon Beury
Christian Education Hour	Babette Arnold
Christmas Pageant	Marilyn Tangonan
Lenten Series	Luke Lucas
Library	Debra Stevenson
Scouting	John Ticer
Youth Ministries	Robbie Pruitt

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## **Children's Ministries**

**Mission Statement:** To help families lead their children into a developing relationship with Jesus Christ. To show them the love of Jesus through teaching, worshipping through liturgy and praise, music, prayer and by experiencing the presence of the living God. Our vision and mission is based on the following scripture: Deuteronomy 6: 5-7.

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## **Accomplishments & Blessings in 2006:**

- ❖ Sunday School for 3 year olds through 6<sup>th</sup> graders in our new facilities with a new curriculum allowing children to experience the lesson through music, crafts, games and drama.
- ❖ Vacation Bible School for children in Kindergarten through 6<sup>th</sup> grade.
- ❖ Samaritan's Purse Shoebox Ministry (Operation Christmas Child).
- ❖ Provided resources during Advent and Lent to aid families in observing these special times.
- ❖ Provided instructional resources for parents on topics related to faith and child rearing.
- ❖ Sent birthday cards to the children of Epiphany and Children's Ministry volunteers throughout the year.
- ❖ Designed and distributed a monthly Family Ministry newsletter.
- ❖ Blessed with opportunity to offer many new resources for teachers to grow stronger in their faith.
- ❖ Continued blessings of our ability to reach out to children in the community through our boys and girls ministries.

## **Goals for 2007:**

- ❖ To continue to proclaim the Truth in all of our programming for children that they may grow stronger in their faith with the knowledge that Jesus Christ is their Lord and Savior.
- ❖ To continue to inform families and the congregation the absolute importance of reaching children for Christ while these children are at the critical ages of their moral and spiritual development.
- ❖ To continue to find news ways to keep families and the congregation informed about Children's ministries. Improving upon the Family Newsletter and Website as examples.
- ❖ Develop new ways to encourage and support those called to teach Sunday School.
- ❖ Continue to improve communication with parents regarding the importance of Sunday School and participation in other spiritually based programs at Epiphany.
- ❖ Encourage and support parents by providing them with tools they need to raise their children in faith. Encourage daily prayer and Bible reading time as a family.
- ❖ Continue to provide resources such as books, pamphlets, bible studies, and seminars on child rearing.
- ❖ Provide opportunities for fellowship with families.
- ❖ Expand awareness of the importance of outreach to others and provide opportunities to participate in service projects and missions.

**Point of Contact:** Babette Arnold, Director of Family Ministries

# Church of the Epiphany 2006 Annual Report

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## Little Women

**Mission Statement:** To nurture and guide young girls in their relationship with Christ, teaching them the history of scripture and encouraging them to pursue a daily relationship with God including prayer and reading the Word.

A ministry to 5<sup>th</sup>, and 6<sup>th</sup> grade girls in our church and surrounding community, Little Women is comprised of over 100 girls (including Interns) actively attending and another 20 who attend meetings sporadically. Little Women helps them to find and develop their own personal relationship with God through scripture and prayer. Meetings are held the first and third Fridays of each month. Our theme is **THE JOURNEY** – from Isaiah 35:8 “and a highway will be there; it will be called The Way of Holiness.”

Our focus this year is based on two scriptures:

From Philippians 4

***WHATEVER ...** is true, worthy of reverence and is honorable and seemly, whatever is just, is pure, is lovely and lovable, whatever is kind and winsome and gracious, if there is any virtue and excellence, if there is anything worthy of praise, think on and weigh and fix your minds on them.*

**From Jeremiah 29: 11 – 13**

*For I know the plans I have for you," declares the LORD, "plans to prosper you and not to harm you, plans to give you hope and a future. Then you will call upon me and come and pray to me, and I will listen to you. You will seek me and find me when you seek me with all your heart.*

Concepts are taught through the merging of lesson, worship, games, projects and study. From the time the girls enter every thing they do points to the concept being taught. These concepts are reinforced continually throughout the night and again at subsequent meetings.

**THE JOURNEY** is a newsletter published twice a month and given to the girls as they leave each meeting. It contains information about upcoming meetings, the scripture memory verse, and spotlight on a contemporary Christian CD and a summary of the lesson to re-enforce it once the girls are home and to allow the parents an insight into what the girls are learning. Each girl has a notebook to records her prayer requests, journals her thoughts and studies, and files her bi-monthly newsletters, announcements, worship music and flyers.

This ministry is supported by a staff of **52** trained Interns (see INTERN – TOWEL AND BASIN MINISTRY). The position of “intern” was created for a two-fold purpose: (1) to

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provide continuing opportunities for spiritual maturity and growth, and (2) provide an avenue by which the girls who've graduated from Little Women can serve the younger girls. Interns provide a valuable service to the leadership by helping set-up, take down, prepare crafts, clean, and most especially, by positioning themselves with girls on the out-skirts. Interns also provide leadership when the girls are divided into groups.

## **Accomplishments & Blessings in 2006:**

- ❖ Continued evidence of spiritual growth and maturity in the girls.
- ❖ Teaming with parents and girls to address issues with God's eye view
- ❖ Support from the moms who serve as volunteers and bring snacks.
- ❖ A dramatic increase in the number of girls coming from outside Epiphany. Several car pools bring 4 – 7 girls.

## **Goals for 2007**

- ❖ May that which is learned at Little Women have breath in the girl's daily lives and may they find the peace of God in all circumstances of their lives.
- ❖ Girls are working on individual walking sticks, attaching one scripture verse to it each week.
- ❖ We had an Indescribable Fall Retreat at Shenandoah Springs studying the 23rd Psalms.
- ❖ This is the year to not only learn, but to KNOW.

**Leadership.** Stevie Glor, Director. Susan Green, Co-Director. Ed Lull, Worship Leader, Interns – leadership support.

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## **Interns – A Towel and Basin Ministry**

**Mission Statement:** To provide an avenue by which those girls who have completed Little Women can continue in their spiritual growth and personal relationship with Christ as well as serve as leaders to the girls in Little Women and as assistant to the directors.

There are 52 girls who actively participate as Interns. They range in age from 7<sup>th</sup> to Sophomore in college. Without these girls it would not be possible for the Ministry to Little Women to function as it does. These girls are committed to the ministry and are essential to the Little Women program of over 60 girls at meetings.

The position of "intern" was created for a two-fold purpose:

1. To provide continuing opportunities for spiritual maturity and growth
2. To provide an avenue by which the girls who've graduated from Little Women can serve the younger girls.

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Interns provide a valuable service to the leadership by helping set-up, take down, prepare crafts, clean, and most especially, by positioning themselves with girls on the out-skirts. As Little Women arrive at meetings they are greeted by Interns at every turn, helping them sign in, get handouts, work on scripture and also coming along side them in fellowship.

They are the Small Group Leaders for Little Women.

**Training.** This year it became clear that in order to discern who we were positioning to be in a position of influence to the girls in Little Women we had to “raise the bar”.

**2 Timothy 2:15.** *Do your best to present yourself to God as one approved, a workman who does not need to be ashamed and who correctly handles the word of truth.*

In order to be an Intern this year, girls had to complete in a given time period the program IT’S NOT ABOUT ME by Max Lucado. This study required daily reading, journaling, prayer and Bible Study.

**September 2006.** Having completed the study the interns attended a one day one night retreat at a local hotel. It was a time of “bonding” and team work.

**Additional activities.** Periodically the girls get together socially or to work on Little Women projects. This has provided an excellent opportunity to get to know the girls and to develop relationships.

## **Accomplishments & Blessings in 2006:**

- ❖ Continued evidence of spiritual growth and maturity in the girls.
- ❖ Teaming with parents and girls to address teen issues with God’s eye view
- ❖ A designated gift provided limousine ride to and from the retreat.

## **Goals for 2007**

- ❖ To further build relationships with the Interns
- ❖ To train the Interns in the gift of service
- ❖ May the experience of serving deepen their relationship with Christ.

## **Leadership**

Stevie Glor and Susan Green

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## Surfin' Girls

**Mission Statement:** To introduce God's awesome love for each us through seeking a lasting relationship with Jesus Christ, our Savior. Through prayer, praise and lessons they learn how to build an eternal relationship with Christ...one that becomes as real to them as the very air they breathe. Through fellowship, crafts and games they learn how to build friendships. They learn the importance of choosing friends wisely, standing firm in their faith AND not to just follow the crowd.

### **Accomplishments & Blessings in 2006:**

- ❖ Blessed with the ability to continue to reach out to girls in the community.
- ❖ Many blessings for all of the parental support provided through snacks, volunteering in meetings, donations, and prayers.
- ❖ Each girl is learning the power of prayer by praying for one another each month.
- ❖ The opportunity to support Anne Edmunds on her mission trip to Vietnam with both prayer and financial support.
- ❖ Decorated containers and provided food for the Christmas families that Epiphany had adopted through outreach ministries.
- ❖ Made valentines for those who were alone during the holiday.
- ❖ Continue to support Irene in Tanzania through Compassion International.
- ❖ Sent care packages to troops in Iraq throughout the year.
- ❖ To have Mandy Monaghan join Surfin Girls as an assistant this year.

### **Goals for 2007:**

- ❖ For each girl to continue to grow closer to Christ.
- ❖ For each girl to understand the importance of continual prayer and to implement that in their lives.
- ❖ To continue to outreach to the community with service projects and discipleship.
- ❖ For each girl to reflect the Light of Christ in their daily life accepting Him fully in their hearts.

**Point of Contact:** Babette Arnold, Leader and Mandy Monaghan, Assistant Leader

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## Talitha Koume

**Mission Statement:** To encourage, affirm and teach little girls in a personal relationship with Christ.

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The book of Mark records Jesus' words to Jairus' daughter, "Talitha Koume" or "Little girl, I say to you get up."

A ministry to girls K – 2<sup>nd</sup> in our church and surrounding community, Talitha Koume began in November 2003 with the hopes of meeting once a month in 2004. The purpose of this ministry is to provide an opportunity for these girls outside school and home where by they are affirmed in who they are, encouraged in the joy of knowing Jesus and taught Biblical principals they can understand and apply to their lives.

Lessons from the Bible are taught using all the senses. They "experience" the lesson before and after they hear it.

## **Accomplishments & Blessings in 2006:**

- ❖ By the end of the year we had an active enrollment of about 20 girls, with an average of 17 attending meetings. Half of these girls attend Epiphany.
- ❖ We were able to meet every month during the fall for a wonderful series of lessons on being a child of God, being special in God's eyes, sharing, and God's love for creation shown through the birth of His Son!
- ❖ There has been no perceptible decline in enrollment or attendance with the departure of Stevie Glor and Babette Arnold as leaders. Given that some girls who have attended are not officially enrolled and girls are bringing friends to meetings, we are encouraged that the ministry may grow during the coming year.

## **Goals for 2007**

- ❖ To instill in these little girls joy in the Lord and a desire to seek Him.
- ❖ To increase enrollment and attendance with God's help and for His glory.

**Leadership.** Susan Sullivan, Tresa Krukowski – Directors

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## **Field Training/Battleground**

**Mission Statement:** To provide an opportunity for boys between the ages of 3<sup>rd</sup> grade and 6<sup>th</sup> grade to hear the Gospel, understand the importance of an active relationship with Christ and develop a pray life. The key verse for this ministry is Ephesians 6:13 "Therefore put on the full armor of God."

## **Goals for 2007:**

- ❖ To instill in these boys a desire to know the King of Kings and to seek Him daily.
- ❖ To continue to provide an outreach to the boys in our community that they may know and grow in a strong relationship with Christ.

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**Leadership:** Michael Glor, Director

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## Nursery

**Mission Statement:** To provide a warm, caring, and loving environment for our babies and toddlers through preschoolers and kindergarteners

### **Accomplishments & Blessings in 2006:**

- ❖ Successfully maintain an active adult and teen volunteer roster to oversee the nursery and preschool rooms on a weekly basis.
- ❖ Retain a list of teenage babysitters to assist with childcare needs for special events.

### **Goals for 2007:**

- ❖ Expand volunteer help to cover both the toddler and preschool rooms at the necessary services and Education Hour each Sunday.
- ❖ Conduct any necessary training sessions required through the help of the Director of Family Ministries

**Members:** Kathryn Thurston and Dana Condemi, Nursery Coordinators

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## Vacation Bible School

**Mission Statement:** To provide an opportunity for children to understand the importance of a relationship with Christ, to show them Christ is our Savior, and to help them grow in a deeper relationship with Christ.

### **Accomplishments & Blessings in 2006:**

- ❖ Record breaking registration with the program completely full with the first month of registration beginning.
- ❖ Successfully completed VBS with 175+ participants and volunteers.
- ❖ 75 percent of kids participating were non-members of Epiphany.
- ❖ A huge turnout of volunteers, especially from the youth!

### **Goals for 2007:**

- ❖ To outreach to the children in our community and show them the wonderful glory of a life with Christ.
- ❖ To provide an opportunity where children can build a lasting relationship with Christ and with other children and adults.

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- ❖ To involve more youth and adults in participating during the week.
- ❖ To find creative ways to have a successful, large program without turning children away due to space constraints.

**Point of Contact:** Babette Arnold, Director of Family Ministries

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## Children's Chapel

**Mission Statement:** To provide a child appropriate worship service for elementary aged children during the traditional Sunday worship service.

### **Accomplishments & Blessings in 2006:**

- ❖ Established weekly chapel service for children Kindergarten through Grade 6 during the 10:00 AM service.
- ❖ Have a consistent attendance of age appropriate children numbering 40-50.
- ❖ Established regular use of the Great Hall as the chapel location providing generous seating, excellent visual and sound capabilities and room for activity during the lesson.
- ❖ Recruited and trained a group of youth helpers to assist on a regular rotation with projector and sound board operation.
- ❖ Recruited and trained several adults to act as alternate leaders and helpers on an as needed basis.

### **Goals for 2007:**

- ❖ Establish a regular rotation of alternate leaders on a monthly basis to allow all leaders to attend the service relatively often, or be absent.
- ❖ Modify prayers and lessons to provide the children further understanding of the traditional liturgical prayers and readings and their purpose.
- ❖ Incorporate the instrumental and/or vocal offerings of the children and guest accompanists into chapel worship.

**Point of Contact/Leaders:** Shon Beury, 703.620.2890 or shonbeury@aol.com

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## Christian Education Hour

**Mission Statement:** To grow people into maturity through a Christian Education program that is focused on increasing levels of Commitment to Christ.

### **Accomplishments & Blessings in 2006:**

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- ❖ Continued to expand and develop year-round Christian Education classes for children, youth and adults. Blessed with multiple adult's class offerings, Junior High and Senior High classes and fellowship provided for 6<sup>th</sup> grade and under.

## **Goals for 2007:**

- ❖ Increase the awareness of the importance of Christian Education for both adults and children.
- ❖ Provide a variety of classes on an ongoing basis throughout the year to help children, youth, and adults grow in spiritual maturity. Our goal is to help equip each member in their daily walk by providing classes that teach the truth of the Bible and address issues in their daily joys and struggles.
- ❖ Identify, encourage, and prepare child and adult education teachers.
- ❖ Recruit and provide support for an Adult Education Coordinator and a Children's Sunday School Coordinator.

**Point of Contact:** Babette Arnold, Director of Family Ministries

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## **Christmas Pageant**

**Mission Statement:** To provide the opportunity to share the gospel of the manifestation of our Lord through a dramatic presentation showing that Christ is the Light of the World.

## **Goals for 2007:**

- ❖ To offer this pageant to the community as an outreach gift.
- ❖ To involve more youth and adults in the pageant.
- ❖ To continue to refurbish older costumes.

**Point of Contacts:** Marilyn Tangonan

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## **Youth Ministries**

**Mission Statement:** To stand for Jesus Christ, grow together as God's family and make Him known through the power of the Holy Spirit

## **Accomplishments & Blessings in 2006:**

- ❖ We are blessed to have moved into our new offices as well as into our new youth room. We find ourselves settled and adjusted to all the many changes that have taken place.
- ❖ We continue to have a great weekly program with Christian Education in the AM and Youth Group on Sunday nights.
- ❖ Student and Parent leadership teams have been started and we have seen great growth and success with this leadership program.

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- ❖ Parents continue their crucial support, both in volunteer efforts, shepherding, and prayer.
- ❖ Accountability and discipleship is happening in small groups and spiritual growth in our youth is evident.
- ❖ Regular staff meetings and training is occurring with all of our leadership teams.
- ❖ We have successfully integrated many new programs this year including SB2W, DCLA, Impact Alive, The Trace Bundy Concert, The Mountain Biking Club, and Dinner for Six.
- ❖ All staff and interns completed the Dioceses sexual abuse training.
- ❖ Robbie updated his CPR and First Aid Training.
- ❖ Parent Forums continue to be implemented, at least four per year, to keep parents up to date with youth issues and cultural trends. Our latest forums have been on My Space and the internet, Alcohol Abuse, Understanding and Communicating with Your Teenager, and a repeat presentation of the MySpace forum that we presented to Chantilly Bible Church.
- ❖ Small groups and Hang Time continue to go well.
- ❖ Missions and discipleship continue to be a focus. We have done several missions trips: locally at Camp Bennett, and overseas with the Prague Trip. We are also participating in the Souperbowl again this year, which continues to benefit FACETS.
- ❖ We have a strong Prayer support for the youth ministry
- ❖ Fellowships and trips are being implemented to foster community, growth, accountability, unity, and to provide fun, rest, and Sabbath. These include: dinner for six, camps, hikes, outings, events, parties, concerts, the annual ski trip, summer camp (SB2W), and so forth.
- ❖ We have had a wonderful and full summer of programming and ministry in our youth ministry. We also continued to keep up weekly activities and youth group for youth in the summer.
- ❖ We have implemented the Adventure Discipleship Program with many adventure trips going out monthly all year long.
- ❖ We have had a great deal of transition this year with many of our interns rotating out and a few new ones coming in.
- ❖ Lauren Duffy, who came on for 2005, is joining our youth ministry team through 2007. Irene Pruitt has joined us as a Lay Counseling intern. She will be counseling some of our youth and families as we refer them to her. We have hired on Austin Shirey as our youth worship intern. Austin will bring leadership to our youth ministry through leading youth in worship and leading youth in leading worship.

## **Goals for 2007:**

- ❖ We would like to see our youth grow and mature in their walks with Christ and to take ownership of their faith and put it into action.
- ❖ We would like all of our staff and volunteers to get their training and paper work up to date. This includes: CPR, First Aid, Sexual Abuse Prevention,

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with the dioceses, Volunteer Applications, Background Checks, and regular youth ministry training, at the church and/or YS.

- ❖ We would like to reach out to impact our community for Christ even more. If it be God's will this will happen as an outpouring of what God does within our youth group in 2007.
- ❖ We want to continue to be a family friendly youth ministry and to always do ministry with the family system in mind (holistic youth ministry)
- ❖ We want to continue with our parent forums with at least two new forums on Family Systems, and current youth issues. We also want to re-implement the parent forums Music, and Youth Culture.
- ❖ We want to strive to be above reproach in all that we do and be a ministry of character and integrity.
- ❖ We want to strive for quality, integrity, and excellence in our programming and teaching
- ❖ We want to continue to use the most up to date, appealing, and attractive technology to enhance our programs, outreach, and teaching
- ❖ We will be adding the Impact Alive Retreats for both Jr. and Sr. High.

We are very blessed here at Epiphany. One of the biggest blessings of them all is the wonderful youth that continue to contribute and grow in their relationship with Jesus and with others in youth group. The potential in this group is endless. Our teens will change the world. They are the future of the church and the world. We have an awesome group of young men and women. We need to continue to keep them high on our priority list so that we can continue to minister to them and to train them up in the way that they should go. We need to continue to help develop them as the next generation of leaders that they are. Our investments in our youth are truly an investment in the future of the church and the world.

**Youth Leadership Team:** Robbie Pruitt – Youth Director; Lauren Duffy- Youth Ministry Intern; Austin Shirey-Youth Ministry worship Intern; Kathie Bumgardner-Snack Coordinator, Chris Pawlukiewicz, Harlan and Terri Carvey, and Gayer and Mandy McFarland – Youth Ministry Volunteers

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## MINISTRY PROGRAMS

**Vestry Liaison:** Mark Oliphant

**Mission Statement:** To seek to provide lay ministry to those among our Epiphany family who have spiritual, emotional and/or practical needs. Our ongoing hope is to look for ways, leaders and volunteers to minister to others to meet their needs with God's love, support and prayer

### **Accomplishments & Blessings in 2006:**

- ❖ Held 24-hour prayer vigils for congregational and national need.
- ❖ Provided increased training and learning opportunities throughout ministries for leaders and the greater congregation.
- ❖ Supported Epiphany's 40 Days of Discernment process through Prayer ministry and Home Group ministry small groups.
- ❖ Hosted annual Marriage Retreat for couples and led Adult Education classes.
- ❖ Provided many meals to fellow parishioners in need.
- ❖ Established a counseling office within our new facility.

### **Goals for 2007:**

- ❖ Increase awareness throughout the congregation of the services and resources available within the various ministries.
- ❖ Continue to Minister to the needs of the Body of Christ.
- ❖ Recruit and train additional personal to serve in leadership positions.
- ❖ Increase support and communication across ministries.
- ❖ Support and lift up all we do through prayer.

### **Ministries:**

Home Groups

Lay Caring

Lay Counseling Ministry

Loaves and Fishes

Marriage Mentors

Prayer Ministry

### **POC**

Dave Reed

Faith Fisler

Martha Petersen

Jill Boddie

Keith and Carole Menzel

Jan Reiter

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## Home Groups

### **Mission Statement:**

To build a network of Bible-grounded small groups that will encourage the sense of community and belonging within our church; where church members can gather to fellowship and study in an atmosphere of mutual trust and care; where

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spiritual growth is valued and nurtured; where accountability provides strength for personal direction; and where personal needs receive prayer and attention. We seek to establish a network of Home Groups that will provide structure and resources in support of the Parish Mission Statement.

## **Accomplishments & Blessings in 2006:**

- ❖ We started the year with 17 Home Groups, and finished the year with 14, involving about 180 people. While 2 new groups were added, several others ceased to meet regularly.
- ❖ Re-established monthly Home Group Leader meetings during the 9 O'clock hour.
- ❖ Provided new leader training.
- ❖ Home groups continue to volunteer for numerous ministries within Epiphany and are utilized to help disseminate information for Epiphany. This year Home Groups provided a lead vehicle for Epiphany's 40 Days of Discernment.
- ❖ Home Group leaders provide oversight and planning for the ministry under the leadership of the Home Group Coordinator and Fr. Robin.

## **Goals for 2007:**

- ❖ Seek to add three or more new Home Group leaders to meet the demand of a growing ministry. Enlarge the overall leadership team to provide for groups that can satisfy any demand for particular meeting dates, locations, or women's and men's groups.
- ❖ Seek to integrate with the new member orientation and Alpha to provide a seamless transition into regular home group participation.
- ❖ Seek a Deputy Coordinator.
- ❖ Maintain a close sense of fellowship and mutual support for the Home Group leadership team.
- ❖ Update ministry brochure.
- ❖ Continue to add to web-based support for leaders.
- ❖ Provide excellent support for leaders of groups that increase to a size that calls for planting new groups.
- ❖ Seek to increase participation by 40 people.
- ❖ Organize a Parish-wide meal that would highlight Home Group Ministry as a means to recruit new members.
- ❖ Focus on maintaining high quality in the leadership and teaching, with regular review to assess and respond where the ministry may fall short.

**Members:** Home Group Coordinator - David Reed

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## Lay Caring

**Mission Statement:** To assist the clergy in ministering to those in crisis.

### **Accomplishments & Blessings in 2006:**

- ❖ Lay Care continues to be involved in long term and short-term situations (i.e., follow-ups after surgery and/or a special need).
- ❖ Because of our flexibility and informality, follow-up is not always labeled "Lay Caring".
- ❖ Lay Eucharistic Ministers (LEV) used frequently.
- ❖ The reference book containing services available, pertinent articles, helpful hints, etc., available in the church office over Church Secretary's desk was regularly updated.

### **Goals for 2007:**

- ❖ Continue to educate the congregation regarding this ministry.
- ❖ Continue to use more people in follow-up programs.
- ❖ Continue to minister to the needs of the congregation.
- ❖ Continue to be involved with hospital and nursing home visitations.
- ❖ Try to do a "Dealing with Aging Parents" workshop as a one-day seminar.

**Chairman:** Faith Fisler.

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## Lay Counseling

**Leaders:** Martha Petersen, Father Robin Rauh, Father Luke Lucas, and the Lay Counselor Institute

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## Loaves & Fishes

**Mission Statement:** To provide meals and loving contact for those in our parish family with special needs, such as bringing home a new baby, an illness, or loss of a loved one.

### **Accomplishments & Blessings in 2006:**

- ❖ We were blessed with many parishioners who willingly provided meals throughout the year.

# Church of the Epiphany 2006 Annual Report

## Goals for 2007:

- ❖ To continue to bless newcomers with a loaf of sweet bread and information about our ministry, spreading the Word and helping newcomers to feel comfortable calling on our ministry for support.
- ❖ To send parishioners who have a baby, a lullaby CD from the ministry.
- ❖ To continue to provide meals and care for our parish family as the need arises
- ❖ To update the guidebook to be a valuable resource for the ministry and those who support it
- ❖ To increase awareness and encourage more parishioners to seek the service provided by our ministry

**Members:** Jill Boddie, Ministry Lead; Stephanie Green and Tracy Plummer, Co-coordinators, as well as many Epiphany members, who have graciously provided meals.

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## **Marriage Mentors**

**Mission Statement:** To promote lasting Christian Marriages in the parish by assisting engaged couples prepare for marriage and by supporting and encouraging existing marriages. The mentor couples use proven, biblically based materials and approaches to help couples evaluate their relationship, to share their own marriage life experiences, and to offer ongoing Christian friendship.

## **Accomplishments and Blessings in 2006:**

- ❖ In February, another successful Marriage Retreat, entitled "Love and Respect" was held.
- ❖ In August, the Ministry hosted a barbecue supper for couples of the parish
- ❖ Throughout the year many engaged and struggling couples were mentored.
- ❖ During the 9:00 Adult Education hour, the Ministry facilitated marriage related classes. Class topics included "Communication," and "Experiencing God as Couples"
- ❖ Ongoing training was provided to mentor couples.
- ❖ The ministry was reorganized so that one couple is responsible for a specific area of the Ministry. Keith and Carole Menzel agreed to be the new Ministry Directors.
- ❖ Improved communication to the parish about the Ministry through better use of the Star and Sunday bulletins

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## Goals for 2007:

- ❖ Increase the number of mentoring couples in the Ministry to meet the projected growth of Epiphany.
- ❖ Provide continued training to new mentoring couples, and ongoing monthly training for all mentoring couples.
- ❖ Continue to improve communication to the parish about the Ministry and community events related to marriage through use of the Star, Sunday bulletins, and Website updates.
- ❖ Provide teachings on marriage during the Adult Education hour, as well as retreats, conferences, simulcasts, and small groups.

**Members:** Greg and Pam Conrad, Harold and Linda Hughlett, Keith and Carole Menzel, Tom and Melanie Miller, Charlie and Beth Monroe, Gabe and Gail Paul, Laird and Nancy Smith, Jim and Janice Wolfe

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## Prayer

**Mission Statement:** The prayer ministry exists to support the spiritual life of the church by encouraging prayer within the church and by praying for the needs and concerns of our church family, community, and friends.

**Prayer Corner** – Teams of two for each service are available during communion and after the service to pray with or for anyone who has a petition, thanksgiving, or intercession to offer to God. There are 24 people active in this ministry. Lynn Simpson directs the Prayer Corner.

**Intercessory Prayer Letter** – Established for anticipated or long-term prayer needs that are known in advance and may require extended prayer over a period of time. Requests are left in a designated box, collected and typed up after the Sunday service, and mailed to 49 individuals committed to pray for these requests. Faith Fisler leads the intercessory Prayer Letter.

**Prayer Line** – This is for urgent or immediate prayer needs. Requests are made by telephone to a list of individuals who are committed to pray. There are three lines; a day line (7:00 am to 6:00 pm), an evening line (6:00 pm to 10:00 pm), and an emergency line (10:00 pm to 7:00 am). There are 22 people on the various prayer lines. A team (Ginger Black, Christina Cummings, Faith Fisler, and Jan Reiter) leads the Prayer Line.

**Stand-In-The-Gap** – This is a special prayer support ministry committed to praying for the clergy, the staff, the vestry, and other key leaders of the church. People commit to pray daily for an individual over a four-month period. Jan Reiter leads stand-In-The-Gap.

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**24-Hour Prayer Vigils** – These are held for specific major events, including the National Day of Prayer and Stewardship Sunday. Cindy Newton and Ginny Roberts coordinate the National Day of Prayer Vigil and Jan Reiter coordinates all others.

**Partners in Prayer** - A group of people gather together at the home of the Reiter's on the third Tuesday of every month to pray for our Priests, our Vestry, our staff, and various ministries. The various needs brought before the group continue to receive prayer throughout the month until the next meeting. There are anywhere from 6 to 18 people who come out to pray. Contact person is Jan Reiter.

## **Accomplishments & Blessings in 2006:**

- ❖ A great number of needs of the congregation, Priests, Vestry, and Staff were lifted up to our Lord through the Prayer Ministry.
- ❖ In-House 24-hour prayer vigils were held for the National Day of Prayer, 40 Days of Discernment and one additional vigil to pray for our new building.
- ❖ Held a Prayer Walk (18 people participated) and a Praise and Worship Service during the 40 Days of Discernment Prayer Vigil.
- ❖ Many opportunities were provided, both corporately and individually, for people to participate in and/or receive prayer.
- ❖ The Prayer Warriors and Intercessors ministered during Prayer and Praise Services.
- ❖ People from the prayer ministry joined the Vestry/Staff Retreat to pray individually with those on retreat.
- ❖ A Prayer Discernment Day was held to give basic training in prayer.
- ❖ A small team of prayer warriors came together at church to pray for the Vestry during their meetings.
- ❖ A team of prayer warriors was formed to pray and fast for our bishop, our church, our leaders, and for the direction the Lord is leading us.
- ❖ A cell phone was purchased for the Prayer Line and a team was formed (Ginger Black, Christina Cummings, Faith Fisler, and Jan Reiter) to manage the requests. The phone is passed to each leader for a two-week period of time.

## **Goals for 2007:**

- ❖ Provide many prayer channels to support the work of the Church of the Epiphany and pray for one another.
- ❖ Encourage many more people to get involved in the Prayer Ministry.
- ❖ Have most prayer vigils on site with opportunities for those who cannot come to pray off site.
- ❖ Provide more training in prayer.
- ❖ Continue to establish the formation of prayer teams that would be available to pray for an extended amount of time (set up by appointment) for those who need concentrated prayer.

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**Leaders:** Jan Reiter is the lead person in charge of the prayer ministry. Faith Fisler and Lynn Simpson are also leaders within this ministry.

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## OUTREACH

**Vestry Liaison:** Ralph Morris & Ted Gregg

**Mission Statement:** To coordinate the work of the parish in bringing people to Christ by reaching out to the neighborhood, community, and world.

### **Outreach Structure:**

**Missions Committee:** Missions in U.S. and Overseas are supported. Please see the Missions report for further detail. Chair – Roger Kodat

Local Missions/Outreach: CareNet, FACETS Hotmeals, Ways & Means :: Homelessness Prevention, Christmas In April, Angel Tree, Holiday Baskets, Operation Christmas Child, The Hypothermia Project, FACETS, The Lamb Center, Ragan Oaks, Jubilee, KidServe.

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## **Missions Committee**

**Mission Statement:** In obedience to the great commission of Christ (Matthew 18:19), we support missionaries with prayer and financial assistance and encourage parish participation.

### **Accomplishments and Blessings in 2006:**

- ❖ January 1- Martin Hasik, Country Director for Young Life Czech Republic, spoke to the Parish
- ❖ Agreed specific decision criteria for Missions Committee consideration of new funding requests
- ❖ Established a protocol to maintain regular contact between individual members of the Missions Committee and those missionaries supported by Epiphany
- ❖ April 23 - Dr. Azmy Iskander, President of Iskander Evangelistic Association, spoke to the Parish
- ❖ May 7 - Daryl McCarthy, President of International Institute of Christian Studies, spoke to the Parish
- ❖ May 28 - Xintong Lin, Director of Chinese Internet Ministries, spoke to the Parish
- ❖ June 4 —Missions Sunday with Brian Bounds as speaker
- ❖ June 11- Daniel Liberek, United World Missions, shared briefly about his work in Belgium
- ❖ July—Youth missions trip to Camp Bennett, Maryland
- ❖ June 27-July 10 Czech Mission Trip – 11 team members
- ❖ July 16-Bill Gregory and members of the Czech mission team spoke in church about Young Life in Prague, Czech Republic
- ❖ August – dinner with one of our missionaries to Asia
- ❖ Occasional support for Epiphany members who were involved in mission trips.

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- ❖ Added Five Talents, an international mission of the Episcopal Church, as a new mission supported by Epiphany.

## **Goals for 2007:**

- ❖ May—Prayer meeting for the persecuted church
- ❖ Missions Sunday June 3
- ❖ Youth mission trip to Prague, June 26 - July 9
- ❖ Camp Bennett missions trip
- ❖ Increase our giving to 10% of the budget

Members: Bill Edmunds, Gin Edmunds, Ted Gregg, Betsey Kodat, Roger Kodat (Chair), Marilyn Tangonan, Jan Welch, Sherry Will

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## **Local Outreach**

**Mission Statement:** To fulfill the Great Commission at the local level - To make disciples of Christ by ministering care to the spiritually & physically needy in our surrounding community, and, by engaging many volunteers from our congregation in these activities, to build disciples.

## **Goals for 2007 :**

- ❖ Increase volunteer participation in these ministries to double the numbers.
- ❖ Recruit new leaders for some of these ministries
- ❖ Strengthen the ministries

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## **CareNet**

Epiphany Contact: Kurt Entsminger

Support of a nationwide network of Christian Pregnancy Centers - in our neighborhood. A special support Sunday service was held for this ministry.

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## **FACETS Hot Meals Program**

Epiphany Contact: Carolyn Pantzer (outgoing), Jen James (beginning January 2007)

Fairfax Area Christian Emergency & Transitional Services provides dinners each night of the year to needy families living in motels in Fairfax area. Along with many other churches in the county, this service continued uninterrupted in Fairfax county during 2006.

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## **Ways & Means :: Homelessness Prevention**

( formerly Western Fairfax Christian Ministries - WFCM )

Contact : Dorothy Fonow, Director; 703-988- 9656

Immediate support provided for clients ( food, clothing, transportation, medical & basic living expense money & more ). Ministry continued to provide for potentially homeless with the expanded ministry of trying to prevent ( eliminate ) homelessness in Western Fairfax County.

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## **Christmas in April**

Epiphany Contact: Tom Conlon

Once a year effort ( usually in April ) to repair and restore the home of a person in Fairfax County who is not able to do so themselves. This year a townhouse was fixed up including new front steps, floor repair, much plumbing work etc.

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## **Angel Tree**

Epiphany Contact: Sally McNeeley – **New coordinators needed.**

Food & Gifts are provided to those in need at Christmas time through WFCM & other groups.

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## **Holiday Baskets**

Epiphany Contact: Doric Caron

Baskets of food are provided by Epiphany, packed & delivered to the door, at Thanksgiving & Christmas, to families in need in Fairfax County. This is coordinated with Angel Tree to insure delivery of gifts to children at Christmas.

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## **Operation Christmas Child**

Epiphany Contact: Maria Van Wie

Samaritan's Purse ministry to send gift filled boxes to kids in war-torn and poverty stricken countries around the world.

# Church of the Epiphany 2006 Annual Report

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## Opportunities to serve the Homeless in Fairfax County:

- ❖ **FACETS** homeless intervention projects.
- ❖ **The Lamb Center** - A walk-in service center for the homeless established by Truro Church on Fairfax Circle - many volunteers are needed.

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## The Hypothermia Project

Epiphany Contact: Larry Pantzer

Housing & feeding (evening meal, morning & evening snack) during cold months of year to prevent hypothermia deaths. Started last year under the leadership of Dave Welch & Larry Pantzer, Epiphany took in up to 85 people each night for a week in February (other churches took other weeks throughout the cold season).

This ministry continues in 2007, week of Jan. 21<sup>st</sup> - 28<sup>th</sup>

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## Ragan Oaks

Epiphany Contact: Fred Apelquist

Set aside space in Apartment complex at Fair Oaks Mall for adult training in life skills & tutoring for children. Many volunteers needed.

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## JUBILEE

Epiphany Contact: Leader & Volunteers are needed

Outreach to surrounding neighborhood as alternative to Halloween celebration. Put back in budget & on schedule late in the year, it was a great success with bigger neighborhood crowd than before - will be continued in future.

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## KidServe

Epiphany Contact: Stephanie Green

A monthly gathering for younger children to learn how to serve the community and actually make materials & provide services for the surrounding community.

# Church of the Epiphany 2006 Annual Report

## BUILDINGS AND GROUNDS

**Vestry Liaison:** Gabe Paul

**Mission Statement:** To provide the tent for the saints to gather.

### **Accomplishments & Blessings in 2006**

- ❖ Continued close partnership with the Facility Planning Committee and the General Contractor (Scott & Long), as we dealt with issues related to the building of the new facility, and for the transition into that space.
- ❖ Focused much effort on the planning and implementation of the move into the new church, and the renovation of the old building. With the invaluable contribution of a core of dedicated volunteers (J. Newton, G. Edmunds, P. Petersen, R. Linde, the Smoot- Gundersen family), we painted all offices, and the upper room, reconstructed the acoustical ceiling in the choir room, repaired all leaks on the roof, repaired all lighting inside, and outside the building, carpeted almost all offices, the great hall, and the upper room. All of this, except for the carpet installation, was done in-house, and the only cost the church incurred was that of the materials purchased.
- ❖ Consulted with staff, and different ministries, to determine space requirements, and needs in the new, and old building. A new Facility Use request form, along with guidelines for on site storage, and asset usage were reviewed, and put in use.
- ❖ Worked with the Vestry Representative (Gabe Paul), the Owner's Representative of the Facilities Planning Committee (Rick Zimmerman), and the Architect (Greg Uekman) to coordinate required actions necessary to complete the unresolved construction issues in the building (fire alarm, concrete floors, bell, cross, etc.). The Facility Planning Committee, who served tirelessly, and graciously for 3 years, was dissolved, having it met its goals.
- ❖ Executed the move into the new building, as we continued to address many pending issues (lighting, sound, bell, furniture, heating/cooling system, floor cracks, etc.), until fully resolved.
- ❖ We created a budget that identified, and incorporated the required services necessary to effectively operate in the new building (such as lawn care, snow removal, janitorial, extermination, fire alarm/elevator monitoring, etc.), and either re-negotiated existing contracts, or found new ways to provide solutions of a dependable nature.
- ❖ Continued to focus on the operational aspects the facility, and accomplished the periodical maintenance on all equipment, and systems, either in-house, or through contractual agreements.

# Church of the Epiphany 2006 Annual Report

## Goals for 2007

- ❖ Further refine the look, and the use of the facility, and optimize its operation, continuing to identify and coordinate opportunities for service in order to fulfill God's call to us in our church.
- ❖ Continue to implement, and adhere to the new church policy on use of space and resources in order to maximize the efficiency and effectiveness of new space.
- ❖ Continue the transition to take full responsibility for operation and maintenance of the facility as the warranty period expires.
- ❖ Celebrate God's faithfulness as we look forward to the blessings that come from heeding His calls and doing His work!

## Ministries

**Building Manager**  
**Gardens**

## POC

Patrick Condemi  
Gin Edmunds -lead

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## **Gardens**

**Mission Statement:** To maintain and extend the gardens and other exterior elements of the parish property. So many parables of Jesus dealt with gardening – sowing, weeding, pruning, and it is a joy to work with God in the outdoors.

## **Accomplishments & Blessings in 2006:**

- ❖ Repaired the existing, and installed new landscape lighting to make the church more visible and welcoming to our neighbors.
- ❖ Improved exterior landscaping by preparing the soil, planting in the new courtyard, and all around the new building. We commissioned the plants from a local nursery, which designed the layout, and planted in the front of the new building. With the invaluable efforts, and monetary contributions of Gin & Bill Edmunds, Linda Duvall, the Smoot-Gundersen, and Kay families, and together with other volunteers (S. Tangonan, J. Newton, R. and D. Morris, and others) we tilled, planted, mulched in the new courtyard, and around the rest of the perimeter of the new building, as well as around the playground. A beautiful walkway was commissioned to a contractor by the Kay family. A table with chairs, and benches, together with a water fountain was provided by the Edmunds, and was placed on top of a platform built by Bill to make the courtyard a welcoming, and beautiful place. Two Holly trees were purchased by the Smoot-Gundersen family, and planted in front of the glass windows of the sanctuary. Linda Duvall has been re-grading, and seeding the lawns to minimize water accumulation, and improve the look of the lawn. We are very grateful to all of them, for their efforts.

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- ❖ A new playground was built, and enclosed with a new fence that was commissioned to a contractor. The subsequent planting and seeding around it was all done in-house.
- ❖ Great care was used in ensuring that all new plants would survive the first year, and the final result was a loss of only 4 plants!
- ❖ During the Holidays, we shifted some of the focus to the new courtyard, by placing the Nativity in it. We continued our old tradition of lighting the cherry tree in the old courtyard, courtesy of Liz Tomlinson, and her new helper Benjamin Condemi.

## **Goals for 2007:**

- ❖ To maintain the health and beauty of the landscape plantings.
- ❖ To have a successful Yard Day in the spring.
- ❖ To determine new vision for grounds, and explore the possibility of having more “outdoor activities” (i.e. picnics, concerts, plays, etc.), in what we hope will be our increasingly beautiful grounds.
- ❖ Plant hedges on the perimeter of the property facing the Fairfax County Parkway, and the Franklin Farm roads. All of this would be done in-house, and with donated plants.

**Members:**     Gin Edmunds – lead  
Bill Edmunds, Linda Gunderson, Joe Smoot, , Rod Linde, Ginny Roberts, Linda Duvall, Gabe Paul, Sam Tangonan, John Newton, Ralph & Debbie Morris.

# Church of the Epiphany 2006 Annual Report

## FINANCE & STEWARDSHIP

**Vestry Liaison:** Andy Plummer

**Mission Statement:** To manage the resources for the ministry of this part of the Body of Christ.

### **Accomplishments & Blessings in 2006:**

- ❖ Continued the oversight of expenditures within the church.
- ❖ Prepared the annual church budget.
- ❖ Provided input to the Capital Funds Committee and the Facilities Planning Committee on financial issues relating to the building campaign.
- ❖ Managed the conversion of the construction loan to a mortgage on the new facility.

### **Goals for 2007:**

- ❖ Continue to provide oversight of expenditures of the church.
- ❖ Support the Vestry in managing the debt service activities of the church

<b><u>Ministries</u></b>	<b><u>POC</u></b>
Audits	Charlie Monroe, Tom Miller
Finance Committee	Andy Plummer, Charlie Monroe, Tom Miller
Stewardship Drive	Andy Plummer
Tellers	Russell Boddie
Capital Funds Committee	Ken Bracy

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## **Audits**

**Mission Statement:** To prepare and complete the required annual audits of the Church of the Epiphany.

### **Goals for 2007:**

- ❖ Engage CPA firm to compile financial statements.

**Members:** Andy Plummer, Tom Miller.

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## **Finance Committee**

**Mission Statement:** To provide both effective liaison with the members and leaders of the financial ministries of the Church of the Epiphany and also prayerful insight and comment on the financial activities of the Church of the Epiphany.

# Church of the Epiphany 2006 Annual Report

## **Accomplishments & Blessings in 2006:**

- ❖ Continued the oversight of expenditures within the church budget and proposed additional expenditures and campaigns to support church ministries.

## **Goals for 2007:**

- ❖ Continue to support the committees and financial activities of the Church of Epiphany by prayerful review of expenditures and proposal and consideration of new and unexpected expenditures for the ministries of the church.
- ❖ Assist clergy in educating the congregation in the area of financial stewardship.

**Members:** Andy Plummer, Glen Hogan, Tom Miller, Janice Monaghan, Charlie Monroe, Rev. Rauh, Chad Krukowski Sally McNeely, Gabe Paul, Jim Judkins.

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## **Stewardship Drive**

**Mission Statement:** To prepare and present materials to the church so that each member may prayerfully consider their obligations to our ministries. To carefully record and present the church pledge to the Finance Committee and Vestry.

## **Accomplishments & Blessings in 2006:**

- ❖ Completed the Stewardship Drive in November.

## **Goals for 2007:**

- ❖ Assist clergy in educating the congregation in the area of financial stewardship.
- ❖ Complete the stewardship drive for 2006

**Members:** Anne Bracy, Andy Plummer.

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## **Tellers**

**Mission Statement:** To faithfully collect and accurately count the financial blessings given to the church so that the church can in turn fulfill its mission

## **Accomplishments & Blessings in 2006:**

- ❖ Filled vacancies with committed, willing tellers.

# Church of the Epiphany 2006 Annual Report

## Goals for 2007:

- ❖ To continue to accurately record the sums given in each service and by each contributor and to make each deposit in a timely manner.
- ❖ To accurately account for the pledges received on behalf of the Building Campaign.

**Members:** Steve Bledsoe, Russ Boddie, Greg Conrad, Pam Conrad, Larry Davis, Bill Fetzer, Dick Fichter, Dean Graves, Todd Jones, Jim Judkins, Bob Kiel, Bill Knight, Elizabeth Monroe, Sandy Moore, John Newton, Carolyn Pantzer, Paul Petersen, Alan Pino, Tracy Plummer, Randy Ward.

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## Capital Funds Committee

**Mission Statement:** To manage and advise on the use of God's provision for the expansion of the facilities of the Church of the Epiphany for the purposes of worship, outreach, education, fellowship, and ministry.

## Accomplishments and Blessings in 2006:

- ❖ Tracked the capital funds income and project expenses
- ❖ Advised the Vestry on course changes/corrections as necessary.
- ❖ Worked with the Facilities Planning Committee, the Treasurer, and the Finance Committee to ensure availability of funds for the project.
- ❖ Maintained contact with the congregation on the status of the project's capital funding.
- ❖ Worked with Vestry and Treasurer to provide information necessary to plan the conversion of the construction loan to the new building mortgage.

## Goals for 2007:

- ❖ Determine annual requirements to support new buildings, including debt service.

**Members:** Ken Bracy, Andy Plummer, Jim Lull, Tom Miller, Charlie Monroe,

# Church of the Epiphany 2006 Annual Report

## ADMINISTRATION & COMMUNICATIONS

**Vestry Liaison:** John Ticer

**Mission Statement:** To work in consultation with the full time church staff in the management of information and people.

### **Accomplishments & Blessings in 2006:**

- ❖ Moved into new buildings smoothly and professionally
- ❖ Installed new phone system
- ❖ Prepared the annual report for 2005
- ❖ Prepared Minutes and attest documents as required
- ❖ Improved the church web site.

### **Goals for 2007:**

- ❖ Develop the Personnel Committee to become fully functional
- ❖ Maintain documents and other church information systems
- ❖ Prepare the annual report for 2006

<b><u>Ministries</u></b>	<b><u>POC</u></b>
Personnel Committee	John Ticer
Register	John Ticer
Information Technology	Ken Bracy

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## **Personnel Committee**

**Mission Statement:** Work with staff members and search committees in the development of job descriptions, hiring criteria, compensation packages, personnel policy and procedures, and assist in resolution of personnel issues and conflicts as needed.

### **Accomplishments and Blessings in 2006:**

- ❖ Existing staff took on all challenged of new buildings and delivered outstanding results
- ❖ Created job description and posted for hire for replacement Director of Christian Education.

### **Goals for 2007:**

- ❖ Monitor performance and experience of personnel in new positions and evolve job descriptions appropriately.

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**Members:** Chad Krukowski, Sally McNeely, Stacey Allen, Jim Judkins, Diane Reed, John Ticer

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## Information Technology

**Mission Statement:** To promote and further the Vision and Mission of the Church of the Epiphany through the use of technology.

- ❖ Using the capabilities of the World Wide Web, to communicate to a broad range of people information concerning the parish and its programs.
- ❖ Examine technology, both what is presently available and what is on the horizon, in order to maximize the efficiency of our resources.
- ❖ Support the Clergy, Staff and Ministries of Epiphany in the use of technology to perform their tasks.

### **Accomplishments and Blessings in 2006:**

- ❖ Supported the use of the staff systems, including: expansion for new spaces, extension into the new building, upgrades, improvements, maintenance, troubleshooting and training.
- ❖ Turned over the support of the staff systems to Eric Schultz
- ❖ Continued to improve the look and usability of the web site and increased the depth and breadth of information.
- ❖ Added new people to the committee – Al Zimmermann, Babette Arnold, Stevie Glor, Lauren Duffy.
- ❖ Web utilization continued to rise – see chart

### **Goals for 2007:**

- ❖ Continue to support the parish in the use of technology for the spread of the Gospel.
- ❖ Continue to improve the web as a tool for support to the ministries of Epiphany.
- ❖ Recruit additional help in the areas of hardware and networking.

### **Members:**

IT Team: Ken Bracy; Bob and Jennie Beckley; Bob Kiel; Lisa Ellis; Bud Bumgardner, Eric Schultz, Babette Arnold, Al Zimmermann..

Epiphany Web Master	Ken Bracy
Youth Web Master	Lauren Duffy
Children's Web Master	Babette Arnold, Stevie Glor
Sound & Tape Ministry Support	Bob Beckley
Altar Guild Web Master	Jennie Beckley
Pack 1257 Web Master	Jim Murphy
Troop 1257 Web Master	Bob Kiel
Crew 1257 Web Master	Lisa Ellis

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